

07. EXAMINATIONS

- 7.1 **Mid Semester Examination:** Writing the mid-semester examination is a pre-requisite for writing the final theory and practical examinations. The mid semester examinations are to be conducted in the regular classes. Students failing to write mid-semester examination, will not be permitted to attend the classes further in the course concerned and the student will be awarded 'E' grade. The mid-semester examination mark list should reach the office of the Controller of Examinations within fifteen days from the date of conduct of mid-semester examination.
- 7.2 **Missing Examination:** A student who fails to attend a mid-semester examination due to unavoidable circumstances shall be permitted with prior approval of the Dean to take up missing examination of the particular course, subject to payment of Rs.800/- for each missing mid-semester examination. Students deputed for official programmes of the University are exempted from paying the fee for missing test. Such missing examinations should be completed outside the regular class hours within 15 working days of the respective examinations. Attendance will not be given for taking up missing examinations. The missing examinations are allowed only for mid-semester examinations and not for final theory and practical examinations.
- 7.3 **Theory Examination:** The final theory examinations are to be conducted outside the working days of the semester. An examination schedule approved by the Dean and the Controller of Examinations for the mid-semester and final examinations, respectively, shall be final.

Duration for mid-semester and final theory examinations

Mid semester : 1 hour

Final theory :

1+1, 2+1, 1+2 and 2+2 Credits	: 2½ hours (40 marks)
1+0, 2+0 and 3+0 Credits	: 3 hours (60 marks)
0+1 and 0+2 credits	: 3 hours (60 marks)

Exam pattern

Mid Semester examination– Hand Written mode from II semester of 2012-13

Final Theory Examination – Hand written mode

Question pattern

The final theory examination to have three types of questions: (A) Objective type (B) short notes (C) Essay types

Mid Question Pattern marks

Buffer days

Compensation for the lost classes to be done by providing designated buffer days.

- Buffer days shall be provided after 90th working day in the semester.
- The number of buffer days will be equal to the number of declared holidays other than Sundays
- Attendance is not compulsory for these buffer days
- The days for which holidays were declared may be communicated for compensating the class during buffer days by the Deans of colleges concerned.

7.4 **Practical Examination:** The practical examination is to be conducted on the last practical class. The Deans of Colleges will announce the schedule of final practical examinations. The Controller of Examinations, based on the proposal sent by the Deans concerned, will nominate the external examiner and the course teacher shall be the internal examiner. In case of affiliated colleges, the external examiners will be exclusively nominated by the Controller of Examinations. In the event of external/ internal examiner nominated for practical examination could not conduct the examination, then the Dean concerned shall nominate an alternative examiner to conduct practical examination in anticipation of approval by the Controller of Examinations. Submission of *bona fide* practical records certified by the Course Teacher is a pre-requisite for appearing in the practical examinations failing which 'F' grade will be awarded. The duration of practical examination shall be two and a half hours. The practical marks should be communicated to Controller of Examinations within 10 days of the last working day.

If a student fails to write practical examination, 'F' grade will be awarded if he/she has 80% attendance. The student has to appear for the reappearance examination (vide rule 7.6)

Question pattern

Experiments / Lab work / field work including <i>viva voce</i>	: 30
Group discussion / assignment / term paper	: 5
Record	: 5

Total	: 40

7.5 **Postponement of Final Examination:** Whenever the Government declares holidays on the dates of final examinations, the examination that falls on the particular date will be postponed to the date after the last examination as per the original examination schedule.